ART EXHIBIT SPECIFICAITONS
Student Art Exhibits at Tilles Center
Patrons Lounge

~ PLEASE PAY CAREFUL ATTENTION TO ALL DETAILS ~

- Each exhibit can accommodate a maximum of 35 pieces of hanging, 2-dimensional art work in Tilles Center’s Patrons Lounge.
- Absolutely no sculpture or free-standing art is permitted.
- Pieces should weigh no more than 20 pounds.
- All work must be framed or permanently mounted and wired for hanging on a hook. Our hanging system consists of wall mounted tracks, sliding hangers and adjustable hooks.
- Tilles Center provides a set of black metal frames which you may use for works on paper. (Our frames have non-glare acrylic and foam core backing. If you use our frames, we suggest you bring an anti-static cleaner or Bounce fabric sheets to reduce static.) Frames will be made available in the exhibit space at your installation (at no time will the frames be permitted to leave the building.) All pieces should be matted prior to the exhibit.
- Each piece should come with a plain white (un-lined) card (maximum size 3” x 5”) which will include the student’s name, school name, grade, medium and title of the piece (typed). These cards may be inserted into the frames, or may be affixed to the wall below the piece with “fun tack” ONLY. NO TAPE MAY BE APPLIED TO ANY WALL! (“Fun tack” is the only permissible adhesion that can be used to secure title cards to walls.)
- We do not provide a “title sign” for your exhibit. Please prepare your own title sign indicating the name of your school and other relevant information about your exhibit and be sure that it is suitably mounted and/or framed to be hung similarly to the other works near the entrance of the exhibit room.
- Receptions: Exhibitors may provide their own refreshments or use on-campus catering services. On occasion, the LIU Post Office of Admissions will provide cookies and bottled water. For more information, contact the Arts Education office.

FRAME SIZES AVAILABLE:

<table>
<thead>
<tr>
<th>Size</th>
<th>Frames</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small (11” x 14”)</td>
<td>9 frames</td>
</tr>
<tr>
<td>Medium (16” x 20”)</td>
<td>17 frames</td>
</tr>
<tr>
<td>Large (18” x 24”)</td>
<td>15 frames</td>
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All work is displayed at the exhibitor’s risk. Long Island University does not accept responsibility or liability for any theft, damage, copyright infringement or other loss or damage to any work on the premises. Please keep in mind that all work is displayed in an unlocked room which is open to the public.